

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 53128 (Staff Recommends Approval).

REQUESTED ACTION: Approve change to increase total by \$129.00

☐ Work Session (Report Only)

DATE OF MEETING: 10/13/09

☒ Regular Meeting

☐ Special Meeting

CONTRACT: ☒ N/A

Vendor/Entity: _____

Effective Date: _____

Termination Date: _____

Managing Division / Dept: _____

Budget & Purchasing

BUDGET IMPACT: \$129.00

☐ Annual

FUNDING SOURCE: _____

☐ Capital

EXPENDITURE ACCOUNT: 001-415-519-6400

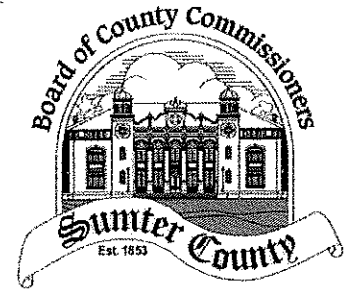
☐ N/A

HISTORY/FACTS/ISSUES:

Purchase Order #53128 (DSM) original quote to Information Technology didn't include shipping costs; for the purchase of one (1) HP Lefthand P4500 3.6TB SAS Storage System; therefore, requires a Change Order to be processed.

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number 53128
 Vendor DSM
 PO Amount \$112,578.00
 Net Change Amount (-/+) \$129.00

PLEASE CHANGE THE FOLLOWING ITEMS

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount
	001-415-519-6400	Freight Charges	1	\$129.00	\$129.00

Cancel Entire Purchase Order ☐

Original Requestor's Signature _____

Cancel Item Numbers _____

Reason/Justification/Special Instructions:

We did not know the freight charges at time of ordering.

Signature/Approvals

Department Head _____

Division Director _____

Date _____

Date _____

Kary Parker

Budget & Purchasing Dept.

10/5/09

Date

County Administrator

9/30/09

Date

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

BUSHNELL, FLORIDA 33513-9402

To

DSM

DATE August 7, 2009

DEPT. Information Technology

BY

53128

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
001	415-519-5200	1	VMWARE-Licensing VS4-ENT-P6-AK-C	20,548.00	20,548.00
001	415-519-5200	1	VMWARE-Licensing VS4-ENT-P6-AKGSSSC	4,380.00	4,380.00
001	415-519-6400	3	HP Lefthand P4500 3.6TB SAS Storage System	27,550.00	82,650.00
					87,650.00
					112,578.00
TERMS:				TOTAL	107,578.00

DELIVER TO: 960 N Main St
Bushnell FL 33513

BOARD OF SUMTER COUNTY COMMISSIONERS

AUTHORIZED BY:

**NOTE: ONLY ORIGINAL INVOICES
WILL BE CONSIDERED FOR PAYMENT**

DISTRIBUTION:

BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
WHITE COPY - TO VENDOR
CANARY COPY - TO DEPARTMENT HEAD
GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

BY:

OFFICER OR DEPT. HEAD

DATE:

- MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
- PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
- EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
- THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.



DSM.net, Inc
P O Box 93160
Lakeland, FL 33804-3160
863-802-8888

Invoice

DATE	INVOICE #
9/9/2009	09-18430

BILL TO
Board of Sumter County Commissioners Attention: Accts. Payable 910 N. Main Street, Ste. 201 Bushnell, FL 33513-5006

SHIP TO

P.O. NO.	TERMS	DUE DATE	REP	SHIP VIA
	Net 30	10/9/2009	MDM	UPS

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	HP LEFTHAND P4500 10.8TB SAS VIRTUALIZATION SAN SOLUTION Serial Number: 2UX934077B	51,650.00	51,650.00
1	IN-FREIGHT	129.00	129.00

Thank you for doing business with DSM!

1.5% interest per month will be charged on all past due
balances. All disputes must be reported to DSM within 20
days from invoice date.

Total \$51,779.00

Payments/Credits \$0.00

Balance Due \$51,779.00